

SGXNET Announcement



AEM Holdings Ltd.

(Registration No. 20006417D)

ANNUAL GENERAL MEETING TO BE HELD ON 28 APRIL 2022

The Board of Directors (the "**Board**") of AEM Holdings Ltd. ("**AEM**" or the "**Company**") refers to:

- (i) the COVID-19 (Temporary Measures) Act 2020 passed by Parliament on 7 April 2020 which enables the Minister for Law by order to prescribe alternative arrangements for listed companies in Singapore to, *inter alia*, conduct general meetings, either wholly or partly, by electronic communication, video conferencing, tele-conferencing or other electronic means;
- (ii) the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020 (the "**Order**") which was gazetted on 13 April 2020 and subsequently amended on 24 April 2020, and which sets out the alternative arrangements in respect of, *inter alia*, general meetings of companies;
- (iii) the statement by the Ministry of Law issued on 6 April 2021 which further extends the duration of legislation that enables entities to hold meetings via electronic means, beyond 30 June 2021, until they are revoked or amended by the Ministry of Law; and
- (iv) the joint statement of the Accounting and Corporate Regulatory Authority, the Monetary Authority of Singapore and the Singapore Exchange Regulation issued on 4 February 2022 which provides guidance on the conduct of general meetings amid the evolving COVID-19 situation beyond 30 June 2021.

The Board wishes to announce the following:

1. **Date, time and conduct of Annual General Meeting.** The Board wishes to announce that pursuant to the Order, the Annual General Meeting of the Company ("**AGM**") will be convened and held by way of electronic means on **Thursday, 28 April 2022 at 3.00 p.m. (Singapore Time)**.
2. **The Notice of AGM, proxy form and a copy of this announcement.** The Notice of AGM, proxy form and a copy of this announcement will be sent to shareholders by electronic means via publication on the Company's website and on the SGX website¹. For convenience, printed copies of these documents will also be sent by post to shareholders.
3. **No personal attendance at the AGM.** To minimise physical interactions and COVID-19 transmission risks, **shareholders will not be able to attend the AGM in person.**

¹ The Notice of AGM, proxy form and a copy of this announcement may be accessed on the Company's website at the URL <https://www.aem.com.sg/announcements> and on the SGX website at the URL <https://www.sgx.com/securities/company-announcements>.

4. **Alternative arrangements for participation in the AGM.** Shareholders may participate at the AGM by:
- a. observing and/or listening to the AGM proceedings via live audio-visual webcast or live audio-only stream;
 - b. submitting questions to the Chairman of the Meeting in advance of the AGM; and/or
 - c. appointing the Chairman of the Meeting as proxy to attend, speak and vote on their behalf at the AGM.

Details of the steps for pre-registration, pre-submission of questions and voting at the AGM by shareholders, including CPF and SRS investors, are set out in the Appendix to this announcement. In addition, CPF and SRS investors who wish to appoint the Chairman of the Meeting as proxy should approach their respective CPF Agent Banks or SRS Operators to submit their votes by **5.00 p.m. on 18 April 2022**. There will be no live voting or live Q&A at the AGM.

5. **Person who hold shares through relevant intermediaries.** Persons who hold AEM shares through relevant intermediaries (as defined in section 181 of the Companies Act 1967), other than CPF and SRS investors, and who wish to participate in the AGM by:
- a. observing and/or listening to the AGM proceedings via live audio-visual webcast or live audio-only stream;
 - b. submitting questions to the Chairman of the Meeting in advance of the AGM; and/or
 - c. appointing the Chairman of the Meeting as proxy to attend, speak and vote on their behalf at the AGM,

should contact the relevant intermediary through which they hold such shares as soon as possible in order for the necessary arrangements to be made for their participation in the AGM.

6. **Annual Report 2021, Sustainability Report 2021 and Letter to Shareholders.** The Annual Report for the financial year ended 31 December 2021 (“**Annual Report 2021**”), Sustainability Report for the financial year ended 31 December 2021 (“**Sustainability Report 2021**”) and the Letter to Shareholders dated 12 April 2022 in relation to the proposed renewal of the share purchase mandate (“**Letter to Shareholders**”) may be accessed at the Company’s website at the URL <https://www.aem.com.sg/announcements> and on the SGX website at the URL <https://www.sgx.com/securities/company-announcements>. No printed copies of these documents will be sent to shareholders.
7. **Record date and payment date for final dividend.** The Share Transfer Books and Register of Members of the Company will be closed on 18 May 2022 for the purposes of determining shareholders’ entitlements to the proposed final dividend. Duly completed registrable transfers of the ordinary shares of the Company (“**Shares**”) received by the Company’s Share Registrar, Boardroom Corporate & Advisory Services Pte. Ltd. at 1 Harbourfront Avenue, #14-07 Keppel Bay Tower, Singapore 098632, up to 5.00 p.m. on 17 May 2022 will be registered to determine shareholders’ entitlements to the proposed final dividend. Shareholders whose securities accounts with The Central Depository (Pte) Limited are credited with Shares as at 5.00 p.m. on 17 April 2022 will be entitled to the proposed final dividend. Subject to the shareholders’ approval at the AGM, the payment of the final dividend of 5.0 Singapore cents per Share will be made on 31 May 2022.

8. **Key dates/deadlines:** In summary, the key dates/deadlines which shareholders should take note of are set out in the table below:

Key Dates	Details
12 April 2022 (Tuesday)	Shareholders, including CPF and SRS investors may begin to pre-register at https://investors.aem.com.sg/financial-information/agm-2022/ for the live audio-visual webcast/live audio-only stream of the AGM proceedings.
5.00 p.m. on 18 April 2022 (Monday)	Deadline for CPF and SRS investors who wish to appoint the Chairman of the Meeting as proxy to approach their respective CPF Agent Banks or SRS Operators to submit their voting instructions.
3.00 p.m. on 20 April 2022 (Wednesday)	Deadline for shareholders, including CPF and SRS investors to submit questions in advance.
3.00 p.m. on 23 April 2022 (Saturday)	Shareholders may access the Company's published responses to the substantial and relevant questions submitted by shareholders in advance of the AGM at the URL https://www.aem.com.sg/announcements and on SGXNet.
3.00 p.m. on 25 April 2022 (Monday)	<p>Deadline for shareholders to:</p> <ul style="list-style-type: none"> • pre-register for live audio-visual webcast/live audio-only stream of the AGM proceedings; and • submit proxy forms appointing the Chairman of the Meeting as proxy. <p>Deadline for CPF and SRS investors to pre-register for live audio-visual webcast/live audio-only stream of the AGM proceedings.</p>
12.00 p.m. on 27 April 2022 (Wednesday)	<p>Authenticated shareholders, including CPF and SRS investors who have pre-registered via the the pre-registration website will receive an email which will contain login details to access the live audio-visual webcast and live audio-only stream of the AGM proceedings (the "Confirmation Email").</p> <p>Shareholders, including CPF and SRS investors who do not receive the Confirmation Email or cannot be verified as a shareholder may contact the Company's Share Registrar, Boardroom Corporate & Advisory Services Pte Ltd at aem2022agm@boardroomlimited.com, or alternatively at +65 6536 5355 between 12.00 p.m. to 5.00 p.m. on 27 April 2022 and between 9.00 a.m. to 12.00 p.m. on 28 April 2022.</p>
Date and time of AGM 3.00 p.m. on 28 April 2022 (Thursday)	<ul style="list-style-type: none"> • Click on the link in the Confirmation Email to access the live audio-visual webcast of the AGM proceedings; or

Key Dates	Details
	<ul style="list-style-type: none"> Call the telephone number and enter the login details provided in the Confirmation Email to access the live audio-only stream of the AGM proceedings. <p>Shareholders are advised to join the conference at least 5 minutes before the time set for the AGM.</p>
5.00 p.m. on 17 May 2022 (Tuesday)	Record date for determining entitlements to final dividend, subject to shareholders' approval at the AGM.
31 May 2022 (Tuesday)	Payment date for final dividend, subject to shareholders' approval at the AGM.

Any reference to a time of day in this Announcement is made by reference to Singapore time.

9. **Further information.** For more information, shareholders can refer to our corporate website at <https://investors.aem.com.sg/financial-information/agm-2022/>.
10. **Important reminder.** Due to the constantly evolving COVID-19 situation in Singapore, we may be required to change our arrangements for the AGM at short notice. Shareholders should check the Company's website at the URL <https://investors.aem.com.sg/financial-information/agm-2022/> for the latest updates on the status of the AGM.

AEM would like to thank all shareholders for their co-operation in enabling us to hold our AGM with the optimum safe management measures amid the COVID-19 pandemic.

By order of the Board

Leong Sook Han
Joint Company Secretary
12 April 2022

APPENDIX

Steps for pre-registration, pre-submission of questions and voting at the AGM

Shareholders will be able to observe and/or listen to the AGM proceedings through a live audio-visual webcast via their mobile phones, tablets or computers or through a live audio-only stream via telephone, submit questions in advance in relation to any resolution set out in the Notice of AGM and vote by appointing the Chairman of the Meeting as proxy to attend, speak and vote on their behalf at the AGM.

To do so, they will need to complete the following steps:

Steps	Details
Pre-registration	<p>Pre-registration. Shareholders, including CPF and SRS investors may begin to pre-register at the URL https://investors.aem.com.sg/financial-information/agm-2022/ from 12 April 2022 up to 3.00 p.m. on 25 April 2022 to enable AEM to verify their status as shareholders.</p> <p>Following the verification and upon the closure of registration, all verified shareholders (including CPF and SRS investors) will receive an email confirmation by 12.00 p.m. on 27 April 2022 containing:</p> <ul style="list-style-type: none"> (a) login details to access the live audio-visual webcast; or (b) telephone number with details to access the live audio-only stream of the AGM proceedings. <p>All shareholders, including CPF and SRS investors whose status as shareholders cannot be verified will be notified via the same email. Shareholders, including CPF and SRS investors who do not receive the confirmation email or cannot be verified as a shareholder may contact the Company's Share Registrar, Boardroom Corporate & Advisory Services Pte Ltd at aem2022agm@boardroomlimited.com, or alternatively at +65 6536 5355 between 12.00 p.m. to 5.00 p.m. on 27 April 2022 and between 9.00 a.m. to 12.00 p.m. on 28 April 2022.</p>
Submit questions in advance in relation to any resolution set out in the Notice of AGM	<p>Submission of questions. Please note that the live audio-visual webcast and live audio-only stream are mainly for shareholders to contemporaneously observe the AGM proceedings and hence, shareholders will not be able to ask questions at the AGM during the live audio-visual webcast and live audio-only stream. Accordingly, it is important for shareholders and CPF and SRS investors to submit their questions in advance in relation to any resolution set out in the Notice of AGM to be tabled for approval at the AGM, by submitting the webcast registration form in the following manner:</p> <ul style="list-style-type: none"> (a) Via pre-registration website. Shareholders who pre-register to observe and/or listen to the AGM proceedings may submit their questions via the pre-registration website which is accessible at the URL https://investors.aem.com.sg/financial-information/agm-2022/; or (b) Via email. Shareholders may submit their questions via email to aem2022agm@boardroomlimited.com; or (c) By post. Shareholders may submit their questions by post to the registered office of the Company's Share Registrar, Boardroom Corporate & Advisory Services Pte. Ltd., at 1 Harbourfront Avenue, #14-07 Keppel Bay Tower, Singapore 098632, <p>in either case, by 3.00 p.m. on 20 April 2022.</p>

	<p>When submitting questions via email or by post, please also provide the Company with the following details:</p> <ul style="list-style-type: none"> • full name; • address; and • the manner in which his/her/its shares in AEM are held (eg., via CDP, CPF, SRS and/or scrip). <p>Addressing questions. Management and the Board of the Company will endeavour to address all substantial and relevant questions received from shareholders at least 48 hours prior to the deadline for the deposition of proxy forms for the AGM by publishing the responses to those questions on the Company's website and SGX website. Any substantial or relevant questions received after the deadline of 20 April 2022 will be addressed prior to or at the AGM itself.</p> <p>Minutes of AGM. The Company will publish minutes of the AGM on the Company's website and on SGXNet within one month from the date of the AGM, and the minutes will include the responses to substantial and relevant questions from shareholders which are addressed during the AGM.</p>
<p>Submit proxy forms appointing Chairman of the Meeting as proxy to vote</p>	<p>Appointment of Chairman of the Meeting as proxy. Shareholders (whether individual or corporate) who wish to vote on the resolutions to be tabled at the AGM must appoint the Chairman of the Meeting as their proxy to attend, speak and vote on their behalf at the AGM, in accordance with the instructions on the proxy form.</p> <p>Specific voting instructions to be given. Where shareholders (whether individual or corporate) appoint the Chairman of the Meeting as their proxy, they must give specific instructions as to voting, or abstentions from voting, in respect of a resolution in the proxy form; failing which, the appointment of the Chairman of the Meeting as proxy for that resolution will be treated as invalid.</p> <p>Submission of proxy forms. Proxy forms must be submitted in advance via following manner:</p> <p>(a) if submitted by post, be deposited at the Registered Office of the Company's Share Registrar, Boardroom Corporate & Advisory Services Pte. Ltd., at 1 Harbourfront Avenue, #14-07 Keppel Bay Tower, Singapore 098632; or</p> <p>(b) if submitted electronically, be submitted via email to the Company, at aem2022agm@boardroomlimited.com,</p> <p>in either case, by 3.00 p.m. on 25 April 2022.</p> <p>In view of the current COVID-19 situation which may make it difficult for shareholders to submit completed proxy forms by post, shareholders are strongly encouraged to submit completed proxy forms electronically via email.</p> <p>CPF and SRS investors who wish to appoint the Chairman of the Meeting as proxy should approach their respective CPF Agent Banks or SRS Operators to submit their votes by 5.00 p.m. on 18 April 2022, being at least 7 working days before the AGM.</p>